



Advisory Board Minutes

Trinity Catholic School will provide excellence in education and meaningful formation to prepare minds for a lifetime and souls for eternity.

12/03/25

Members

Present	☐ Joe Godina, Principal	☐ Molly McElgunn, Booster Club President
	☐ Father Meng, Chaplain	☐ Jenny Armour
	☐ Father Weldon	☐ Stuart Bornholdt
	☒ Father Spexarth	☐ Irene Faudoa
	☐ Janet Eaton, Superintendent	☐ Jill Guajardo
	☐ Shannan Miller, Development Director	☐ Steve Maskil
	☐ Kim Griffith, Counselor	☐ Dave Vogel
	☐ Rosa Palmer, Business Manager	

Business

Enrollment Study CONTINUED

FROM PREVIOUS MEETING: Question: What to do about enrollment? Promoting Trinity Catholic/Holy Cross? What makes us unique? **ENROLLMENT "TASK FORCE" MEETING DECEMBER 10, 2025 @ 3:30 pm @ HOLY CROSS RECTORY** has been scheduled. Any advisory board member is welcome. Review 10.22.25 meeting minutes.

Janet Eaton's research shows that the number of parish households, baptisms, and school enrollment is down across 22/34 parishes. Percentage of deaths also having a negative impact on schools. This, along with other factors, will be brainstormed and discussed at the enrollment meeting on 12/10/25.

Student Transfers Policy (effective immediately)

When a family indicates a transfer of schools, the following procedure will be followed:

- (1) Within 24 hours (ideally the same day), administration will call the parents asking to schedule a principal/parent(s) meeting. In the event the family refuses to meet with the principal, a meeting with the chaplain will be scheduled.

(2) In preparation for the scheduled meeting, a survey of questions will be sent to the parents that will be discussed at the meeting.

(3) If all in-person meeting options are refused, the survey will be sent to the family along with a follow-up email and/or snail mail.

It is the hope of the school to get feedback useful in retaining other students and/or bringing them back in.

FROM PREVIOUS MEETING: Question: What makes Trinity stand-out? **Answer:** stronger academics than our local schools. It was questioned “how good are we today?”

Follow-Up

ACADEMICS: SMiller, with the help of Kim G., researched TC state test scores as well as ACT scores over the past years and compared them to other RENO County schools. Janet shared TC scores in comparison to other Diocesan high schools. Overall, Trinity Catholic excels in every category. Attached are graphs that illustrate this.

Question: Is Trinity Catholic where it was say 5-10 years ago? **Answer:** Average composite ACT scores had trended downward, yet appears to be trending back up. Scores are dependent on students and the test itself.

ENROLLMENT: Question: Do we have “room” for more students? **Answer:** TCHS has had as high of 280 students during the school year 2014-2015. Attached is a graph of the data.

School Safety Update

BOOSTER CLUB Fund-A-Need Projects

Window Graphics

The window perf has been placed on all but the jr/sr hallway doors. Safety and security film is installed and will be glued over Christmas break. This film is clear and is meant to make it more difficult to break the glass. The exterior doors without perf need to have vinyl numbers added. ALL exterior exit/entrances will be numbered to assist in the case of an emergency.

Front Entry

The front entrance will NOT be completed over Christmas break as originally planned. Due to the bids for the project way exceeding an originally estimate of \$28K, Molly McElgunn and Shannan Miller will meet again with Sarah Sipe, Landmark Architects, to make a plan Friday, 12/5/25.

Crisis Plan - Mr. Godina

Attached is the **TRINITY CATHOLIC CRISIS PLAN** that was given to the teachers and put into their faculty handbook. As previously mentioned, Joe Godina worked on this plan with the help of Tracey Repp.

Tomorrow (12/4), Janet Eaton is presenting a 19 page template the State of KS is requiring for all accredited schools. **All of these crises matter.** Principals will receive the template in January,

*schools will need to include specific information as it relates to each school. From there, the advisory board will have an opportunity to review the plan. **Attached is a list of additional plans expected for all schools.***

Question: *Has the faculty/staff/students had the opportunity to practice the plan?* **Answer:** No. **Q:** *Has the school had any fire drills as of yet? Tornado drills? Lockdown drills?* **A:** Not yet, will have one next week (12/8-12/12). A tornado drill has not been scheduled and no to the lockdown drill.

Q: *What is the frequency of each drill required by the state of KS?* **A:** Thinking it is 2 fire and 2 tornado each year.

Finals - Mr. Godina

Schedule for the week of 12/15-12/19 =

Mon (Regular Schedule), Tues (Odd Block), Wed (Odd Finals - dismiss @ 12:15), Thurs (Even Block), Fri (Even Finals - dismiss @ 12:15)

Development Report

Fundraising

<i>Annual Fund</i>	<i>Goal \$125K - Appeals sent</i> <i>92 donors = 20 same \$, 18 increased, 16 new, 22 recovered, 16 decreased</i> <i>End-of-year gifts - typically receive \$\$ mid-December</i>	<i>\$37,000</i>
<i>Giving Tuesday</i>	<i>iGiveCatholic - 12/2/25 18 donors</i> <i>Academic/School (Tables and Chairs) + Religious (spiritual library)</i>	<i>\$1,500</i> <i>\$1,700</i>
<i>Fulfill the Promise Campaign</i>	<i>Pledge Balance \$174K - Some \$\$ to be written off</i> <i>Landscaping - Donor + Moises Segoviano</i>	
<i>Auction (Booster Club Event)</i>	<i>SAVE THE DATE! April 18, 2026</i>	

Enrollment/Spirit

<i>State Gifts - via BC</i>	<i>XC, Football, Cheer, Dance</i>
<i>TC Booklets</i>	<i>Feedback? - edit uniform section + testimonials + state assessments (include McPherson and Inman school data) + Kairos + well-rounded educational focus (faith, academics, soft skills, trade skills)</i>

Community

<i>11/5/25</i>	<i>Memorial Mass - 9:30 am - Planned Giving Gifts CFY = \$3,100</i>
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Marketing

<i>Website/TV Screens/Social Media/Electronic Billboards/Radio (AdAstra) - ONGOING!</i>

Alumni

<i>11/28/2025</i>	<i>Kudos to HS Girls Basketball Team - Turkey Tourney brought in many people - will get with Shannon Obermite and collect data - alum numbers present, names, addresses.</i>
<i>GOOD SPORT STORE</i>	<i>Alumni Shirts were a hit! Sold at Winter Homecoming. Will be more available at Winter Homecoming and through the Development Office.</i>

Counselor Report

Pre-ACT 8/9

All freshmen took the Pre-ACT 8/9 on November 10th - results just came in earlier this week.

Career Expo

All juniors and seniors attended the Career Expo Fair on the state fairgrounds on October 29th. We spent about an hour there, but many students commented they wanted or needed more time.

Enrollment/School Visits

Kim visited St. Patrick's in Kingman on November 12th during a religion bowl. Several students showed interest in Trinity Catholic.

She was able to visit with a McPherson and Newton family - positive feedback.

Plans are to still visit St. Joseph's in McPherson and Holy Cross Catholic Grade School in Hutch.

Construction Day

Two juniors, Eli Bigger and Lucas Griffith, participated in the Wiens Construction Day. They enjoyed the day and learned a lot! A great representation of TC.

Next Semester

6 students will be earning their CMA license/Phlebotomy/Patient Care through HCTEA

5 students will continue technical programs through HCTEA

6 students will take the CNA class here at TC

Students needing to change their school schedule will need to do so before Christmas Break.

Religion Report

Retreats

JUNIORS attended KAIROS - Nov 17-19 @ Camp Kapaun

34 juniors + 1 senior (ill as a junior) + 14 seniors from the discipleship class led the retreat. Went very well. Kids enjoyed the campgrounds. The camp is working to develop more opportunities at the camp.

Father was impressed with the outpouring of faith among everyone, especially during adoration/confession/prayers At TC, Father notices the juniors are still on their "high" if you will. Kairos impacts both (1) Juniors (2) Seniors - sense of mission/purpose. Double aspect of formation.

Retreats are set up for the other grade levels, as well. Senior overnight retreat, April 8-9, may need to be rescheduled/moved from Camp Kapaun due to "construction." It was mentioned to have it at the Spiritual Life Center.

Word on the Street

Parent Concern: Bullying

Encourage parents to come in and meet with Joe. It was noted that one specific grade level has a history of bullying. It's essential to share parent-specific information with the administration.

Next Meeting

WEDNESDAY, January 14 5:30 pm